



Abbotsford Christian School 2010/2011 **REGISTRATION INFORMATION AND PROCEDURES for *International Students*** **ELEMENTARY & MIDDLE SCHOOL**

IS REG
INFO K-8

Regular Fulltime New International Student Registration

The following documents must be completed and submitted by all new applicants for consideration for admission to Abbotsford Christian School International Student Program.

- Application form (IS APP K-8)
- Student information sheet (IS INF K-5 or IS INF 6-8)
- Pastoral Reference Form (IS REF K-8)
- Non-refundable application fee of \$400
- Signed Refund Policy
- Translated 2 years of school report (photocopy or fax is sufficient for application but student must submit officially translated transcripts when they arrive)

Upon receipt of an application, Abbotsford Christian School may contact the applicant to arrange a time and date for a personal interview with the student and his/her parent or parents. Interviews may be arranged with applicants who meet the requirements of the International Student Program and are eligible for placement within the program. After the interview, applicants will be notified whether or not they have been accepted.

Once the school has received the tuition payment, the student will be formally admitted and given a letter of acceptance for immigration purposes.

Financial Commitment

- The full yearly tuition of **\$14,200** (includes medical insurance) is due and payable to Abbotsford Christian School. There is a 10% discount on tuition costs for the second child and 15% for the third child.
- Bank wire transaction option:
Royal Bank of Canada 33780 South Fraser Way Abbotsford, BC V2S 5M4
Account #: 00080 003 100 404 3
Tel: 604-853-2212
- Fax (604-859-2240) bank transaction receipts to school office. Be sure to state name of sender and name of student.
- Please read and understand our refund policy (IS REFUND K-8) before paying tuition.

Accommodations

- All international students attending the Elementary or Middle School (grades K-8) are required to live with a parent.

On arriving to school

Students must submit the following:

- Photocopy first page of passport
- Photocopy of study permit
- Photocopy of the page in passport with stamped date of entry into Canada
- Signed application for BC medical (available at school)

Parents must submit the following:

- Photocopy first page of passport
- Photocopy of visitor permit
- Photocopy of the page in passport with stamped date of entry into Canada

- INTERNATIONAL STUDENT COORDINATOR (K-12)
Karla Luymes
email: kluymes@abbotsfordchristian.com
35011 Old Clayburn Road, Abbotsford B.C. V2S 7L7
(604) 755-8111 Fax (604) 859-2240

- ACS ELEMENTARY SCHOOL (K-5)
Roy van Eerden - Principal
email: rvaneerden@abbotsfordchristian.com
3939 Old Clayburn Road, Abbotsford, B.C. V3G 1J9
(604) 755-8101 Fax (604) 850-7075

- ACS MIDDLE SCHOOL (6-8)
Tym Berger - Principal
email: tberger@abbotsfordchristian.com
35011 Old Clayburn Road, Abbotsford B.C. V2S 7L7
(604) 755-8102 Fax (604) 859-9995

- ACS SECONDARY SCHOOL (9-12)
Julius Siebenga - Principal
email: jsiebenga@abbotsfordchristian.com
35011 Old Clayburn Road, Abbotsford B.C. V2S 7L7
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Abbotsford Christian School INTERNATIONAL STUDENT APPLICATION FORM (K-8)

ELEMENTARY & MIDDLE SCHOOL

IS APP K-8

The information collected on this form is collected, used and disclosed by Abbotsford Christian School (ACS) in accordance with the Personal Information Privacy Policy for Parents and Students of ACS, a copy of which is available from the school's Privacy Officer.

Please Note:

- Entire form is to be completed and signed by applicant's parent or representative appointed by parents.
- Please clearly PRINT the following information in ENGLISH.
- Please attach a recent head and shoulders photo if available.

Family Information			
LAST NAME	FIRST NAME	DATE OF BIRTH:	GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
FIRST LANGUAGE		COUNTRY OF ORIGIN	
HOME COUNTRY ADDRESS			POSTAL CODE
HOME COUNTRY CONTACT NUMBER			EMAIL ADDRESS
FATHER'S NAME & OCCUPATION			CONTACT NUMBER
MOTHER'S NAME & OCCUPATION			CONTACT NUMBER

For Office Use Only:	
Date Received:	_____
Application Fee:	_____
Student's Letter:	_____
Accepted by:	_____
Admin. Off. Approval:	_____
Date Accepted:	_____
Notified:	_____
Start Date:	_____
Tuition Fee:	_____

Canadian Address					
HOUSE/APT #	STREET NAME	CITY	PROVINCE	POSTAL CODE	EMAIL ADDRESS
HOME PHONE NUMBER:	CELL PHONE NUMBER:	MOTHER'S WORK NUMBER:	FATHER'S WORK NUMBER:		

Academic Information

List chronologically all previous schools in the last 3 years and provide the mailing addresses. *This will allow us to request school records.*

NAME OF SCHOOL MOST RECENTLY ATTENDED	CONTACT NUMBER
ADDRESS	DATES ATTENDED
NAME OF SCHOOL ATTENDED	CONTACT NUMBER
ADDRESS	DATES ATTENDED

All applicants are required to submit a copy of their last two years of school reports, translated in English.

Request grade placement: _____

Student Profile

How long does the student intend to study at ACS? _____

Has the student ever received any learning assistance or special education instruction or counseling? YES NO

If yes, please explain: _____

Has the student ever repeated a grade or been retained? YES NO If yes, which grade: _____

How many days of school did the student miss last year? _____

Describe any physical, mental (academic) or emotional disabilities (allergies, heart conditions, hearing impaired, speech impediment, nervous condition, autism, depression, any other health issues):

Medical Information

All students must have medical insurance, which will be arranged by the school.

All students will have private interim insurance for the first three months and then will be placed on the BC Medical Services Plan. Medical coverage begins August 1 and ends July 31.

If student is currently attending a school in BC, please provide the BC medical number. _____

Financial Commitment

The cost of education for one international student to attend Abbotsford Christian School is \$14,200 per school year (*this includes medical insurance*).

- For first time applicants: \$400 (application fee)
- \$14,200 is due immediately at the time of acceptance
- There will be a 10% discount for every second and 15% for every third child attending ACS.

Method of Payment

Fees can be paid by personal checks, certified checks or in person by cash.

Bank wire transaction is also possible:

- Royal Bank of Canada 33780 South Fraser Way Abbotsford, BC V2S 5M4
- Account#: 00080 003 100 404 3
- Tel: 1-604-853-2212
- Please fax transaction receipts to school office. **Be sure to state name of sender AND name of student.**
- Fax : 604 859-2240

Parent/Representative Commitment

In making this application:

1. I acknowledge that my child will be taught in a Christian environment and from a Christian perspective. I agree to support the school and its values.
2. I agree that attendance at school is important. Absences should be reported to the office by a parent. Appointments (i.e. consulate, visa, banks, etc.) should be arranged outside of school hours if possible.
3. I agree that in matters of discipline, the student will be subject to the disciplinary action of the staff and administration.
4. I understand the school reserves the right to dismiss any student who does not respect its spiritual standards and cooperate in the education process.
5. I understand that students are expected to attend church.
6. I will inform the international student coordinator if my contact information changes.
7. I understand that the school will determine the level of ELL (English Language Learning) support that the student needs. I understand these classes are mandatory.
8. I understand the financial commitment and agree with the refund policy.
9. I have, to the best of my knowledge and ability, answered all questions truthfully and completely.

Parent Signature: _____

Date: _____

INTERNATIONAL STUDENT COORDINATOR (K-12)
 Karla Luymes
 email: kluymes@abbotsfordchristian.com
 35011 Old Clayburn Road, Abbotsford B.C. V2S 7L7
 (604) 755-8111 Fax (604) 859-2240

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 Roy van Eerden - Principal
 email: rvaneerden@abbotsfordchristian.com
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ACS MIDDLE SCHOOL (6-8)
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ACS SECONDARY SCHOOL (9-12)
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Abbotsford Christian School
STUDENT INFORMATION SHEET
INTERNATIONAL STUDENTS APPLYING FOR GRADE K-5

IS INF K- 5

ELEMENTARY SCHOOL

The following questions are to be answered by the applying student's parent. (Grade 1 - 5)

Form with three columns: NAME OF STUDENT, NAME OF PARENT, GRADE ENTERING.

Why do you want your child to attend Abbotsford Christian School?

Three horizontal lines for writing the answer.

What do you think your child will contribute to the ACS community?

Two horizontal lines for writing the answer.

Does your child have any special needs?

Two horizontal lines for writing the answer.

What does your child enjoy the most?

Two horizontal lines for writing the answer.

What does your child find most difficult?

Two horizontal lines for writing the answer.

What extracurricular activities is your child involved in?

Two horizontal lines for writing the answer.

List three words to describe your child:

Form with checkboxes for Yes/No and a space for 'If yes, which church do you attend?'.

What does Jesus Christ mean to your family?

Form with checkboxes for Yes/No and a note to see school website.

I have answered the above questions honestly and completely and have not held back any important information.

Parent Signature

Date:

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Abbotsford Christian School
STUDENT INFORMATION SHEET
INTERNATIONAL STUDENTS APPLYING FOR GRADE 6-8

IS INF 6-8

MIDDLE SCHOOL

The following questions are to be answered by the applying student (Grade 6 - 8)

NAME OF STUDENT :	GRADE ENTERING:
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Why do you want to attend Abbotsford Christian School?

How do you think you will contribute to the ACS community?

Do you plan to go on to post-secondary education? Yes No Undecided

What do you enjoy the most?

What do you find most difficult?

What extracurricular activities are you involved in?

List three words your friends would use to describe you:

Do you attend Church on a regular basis? Yes No If yes, which church do you attend?

What does Jesus Christ mean to you?

Are you willing to abide by the guidelines outlined in the Student Handbook? Yes No

For Grade 8 students: Which elective would you like to take? (choose 1) Art Drama Band * (see below)

If band, which instrument would you like to play?

- Piccolo Flute Oboe Bassoon Clarinet Saxophone Trumpet French Horn Trombone Baritone
 Tuba Percussion

Would you like to rent this instrument from the school? Yes No

I have answered the above questions honestly and completely and have not held back any important information.

Student Signature

Date:

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Abbotsford Christian School
PASTORAL REFERENCE LETTER
ELEMENTARY & MIDDLE SCHOOL

IS REF LTR K-8
Revised January 15, 2010

"GROW IN THE GRACE AND KNOWLEDGE OF OUR LORD AND SAVIOUR, JESUS CHRIST." II PETER 3:18

Parents: Please have your pastor complete this form as part of your application.

Father's Name: _____
 Mother's Name: _____

Names and grades of children who are applying to Abbotsford Christian School:

1. _____	2. _____
3. _____	4. _____

Dear Pastor,
 Abbotsford Christian School is a private school in British Columbia, Canada, dedicated to developing Christian leaders who serve God in all areas of life. Through our courses and caring staff, students develop their gifts and explore, experience, and evaluate all of life under God. We offer a broad academic program that includes arts and music, athletics and information technology.

Our **International Student Program** includes students from a variety of countries. Our goal is to provide a learning environment for students where they gain an understanding of a new culture while they mature both academically and spiritually. We recognize the importance of international students integrating into the broader ACS culture, yet we also celebrate the gifts and diversity that students from other countries bring to the community. To assist students as they study and transition to a new school and country, we have a international student coordinator and offer ESL classes.

As a Christian school, we work with parents to nurture children in the way of the Lord. We realize families and children are in many different places when it comes to their faith journey; however, it is important to us that families are committed to learning more about God and how they can faithfully respond to Him.

The above-noted parents are seeking to enroll their children in Abbotsford Christian School. We would appreciate your cooperation in taking a few minutes to answer these questions. Your insight and understanding will help us in the admission process.

1. How long have you known this family? _____
2. Are the parents members of your church? _____
3. Do they regularly attend worship services? Please comment: _____

4. Are the parents active in church ministries? Please specify: _____
5. How do you expect the student to benefit from attending Abbotsford Christian School? _____

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Abbotsford Christian School PASTORAL REFERENCE LETTER

6. How might the school community benefit from the student's attendance? _____

7. Is there anything we should know about this student or the family concerning special challenges or problems?

8. Additional Comments: _____

Name: *(please print)* _____ Date: _____

Signature: _____

Church: _____ Phone Number: _____

The completed form may be mailed or faxed directly to **Abbotsford Christian Secondary School** (604-859-2240) or emailed to kluymes@abbotsfordchristian.com or returned to the parents.

Thank you for your time and cooperation.

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Abbotsford Christian School 2010/2011 FEE SCHEDULE FOR RETURNING INTERNATIONAL STUDENTS

IS FEE K-8

ELEMENTARY & MIDDLE SCHOOL

TOTAL DUE:	EXPLANATION:		
\$14,200	Tuition for one academic year (September to June) including medical insurance:		
	AMOUNT DUE	DUE DATE	DESCRIPTION
	\$4,500	End of February	Re-registration
	\$9,000	First day of school	Tuition
	\$700	First day of school	Medical Insurance
	Total	\$14,200	
	Please Note: <ol style="list-style-type: none"> 1. If payments are late and separate arrangements have not been made with the school, your child may lose his/her space at ACS. 2. There is a 10% discount on tuition costs for second child and 15% discount for third child. 3. Medical coverage runs from August 1 to July 31. 		

Notes:

- The school will aid those that are applying/renewing Canadian Medical Plan/Study Permits. However, it is the obligation of the parents/guardians to keep these documents valid.

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Abbotsford Christian School REFUND POLICY FOR INTERNATIONAL STUDENTS

IS REFUND
K-8

ELEMENTARY & MIDDLE SCHOOL

REFUND POLICY FOR INTERNATIONAL STUDENTS

\$400.00 application fee is a non-refundable, one-time fee for all new applicants covering cost for student assessment and admittance.

Study Permit related withdrawals:

- Full refund only if there is a written request for the refund along with a copy of the rejection letter from the Embassy. This must be received within one month of the refusal.

Non-Study Permit related withdrawals:

- If a student withdraws prior to September 1st, ACS will retain 1/3 of the tuition fees. (Note: Notice of withdrawal must be given in writing before September 1st)
- If a student withdraws within the first month of study, 50% of the tuition is refundable.
- No refund if a student withdraws after the first month of study.
- No refund if a student is dismissed from school due to a violation of school rules (see student handbook), or violation of an academic or behavioural contract, or if vital information has been withheld in the application.
- For returning international students:
 - Re-registration and tuition fees must be paid by the specified date to guarantee a place for students for the following year; failure to do so may result in losing placement priorities.
 - If a returning student withdraws before school begins, ACS will retain the re-registration fee.
 - If full tuition payment is not received by due date, the student will be dismissed from school.

Permanent Resident Status:

- There is no refund to students who receive Permanent Resident status during the school year.

I have read the above policy, understand its content and accept its conditions.

Parent/Guardian signature

Date

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